



a place of mind

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## **Financial Policy**

### **Effective July 4<sup>th</sup>, 2013**

The Materials Engineering electron microscopy laboratory accepts external work from commercial and academic clients on a fee for service basis. External users are required to book all time prior to using the microscope.

Charges for external academic users are levied according to whichever is greater of the length of the booking or the length of the session, should the user go over their allotted time. Bookings that are canceled with less than 24 hours notice are charged at the full rate. Bookings which are not attended are also charged at the full rate.

Charges for external commercial users are levied according to the actual time used on the microscope, rounded to the nearest half hour.